

Alrajhi Bank

CPC Program for Aramco

1st time login, card activation and set pin, Statement download, card replacement and cancellation –
Cardholder user guide

First time login: Username = Email, 1st time password = Mobile number

ARB Commercial Cards - Card Creation



corporatecards@alrajhibank.com.sa

To Sagar Venkatesh.



If there are problems with how this message is displayed, click here to view it in a web browser.

Once the card is issued, the employee
will receive an email from
corporatecards@alrajhibank.com.sa

Reply

Reply All



Dear sagar venkatesh,

Welcome to Al Rajhi Bank Corporate Cards!

Your ARB Corporate Prepaid Card application has been approved. If you have requested for a plastic, your card will be dispatched within five business days. If you have requested for a digital card, you can immediately log in to the Corporate Card Portal to activate your card and set your card PIN.

The Corporate Card Portal link can be found on Al Rajhi Bank's website:

1- Go to Business, then click on Cards.

2- You will find a link "Corporate Card Portal"; please click on this link to access the portal.

Please find below your login credentials:

Username: Your registered email ID

Password: Your temporary password is your mobile number in the format 966xxxxx

First time login: Username = Email, 1st time password = Mobile number



Corporate Portal URL:

alrajhicorporatecards.neoleap.com.sa/portal/login

العربية

Login

Username *

Password *



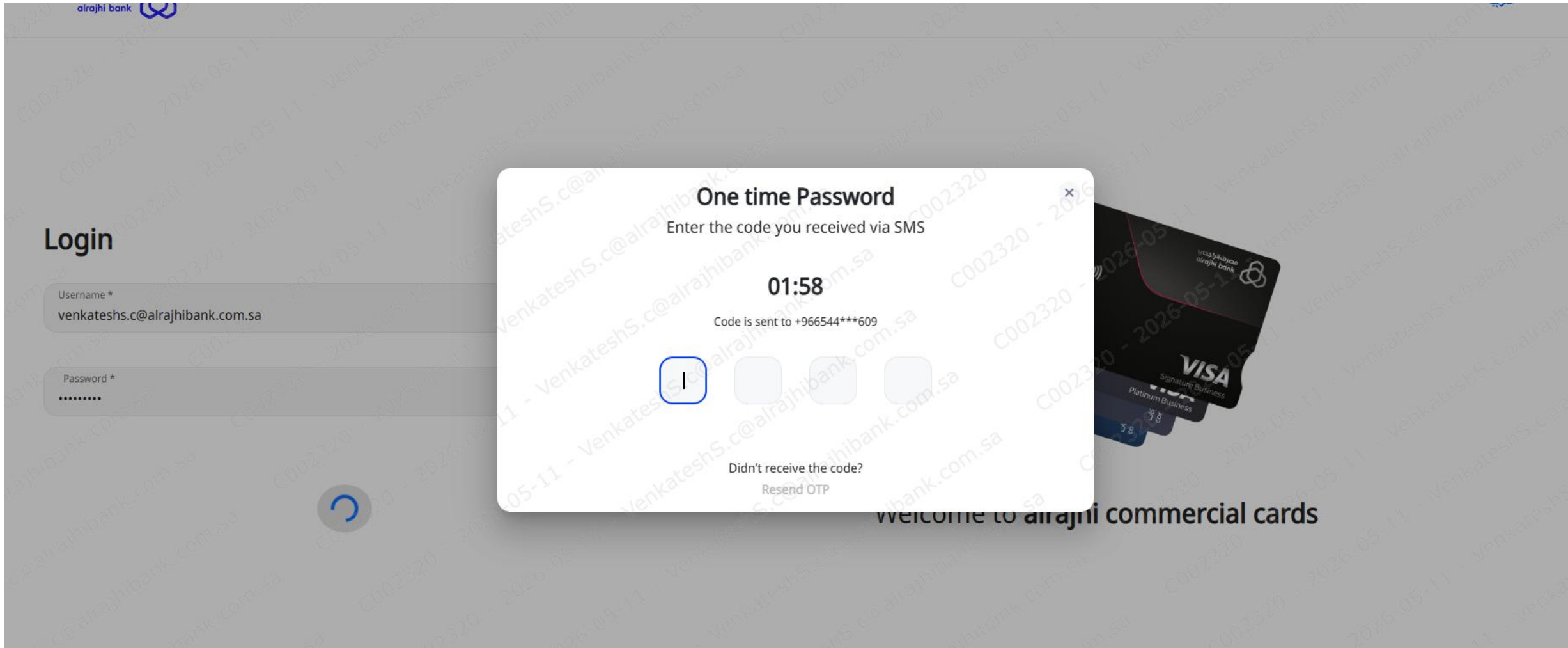
[Forgot your password?](#)

Login



Welcome to alrajhi commercial cards

First time login: OTP to registered mobile



First time login: Portal use terms and conditions

مصرف الراجحي
alrajhi bank

العربية

(g) This declaration is made subject to the Terms and Conditions attached to the Application Form and such terms and conditions may be amended from time to time with an advance notice of at least thirty (30) days to the Customer and a copy of the Terms and Conditions and any subsequent amendments and modifications can be found at [●insert the relevant website address].

(h) Capitalized terms not defined in this declaration shall have the meaning given to them in the attached Terms and Conditions. This application is made subject to the Terms and Conditions.

(i) The Programme Administrator represents and warrants that the information provided in this Application Form is true, complete and correct and authorizes the Bank or any other party mandated by the Bank to obtain the information they require to open this Commercial Card Account(s). The Programme Administrator also agrees to provide the Bank with any information that they require for the purposes of establishing and/or auditing and/or administering the Commercial Card Account(s) and authorizes the Bank to obtain and collect any information as they deem necessary or need regarding the Customer or the Commercial Card Account(s) from the Saudi Credit Bureau ('SIMAH'), Bayan Credit Bureau ('Bayan') and electronically through Al-Elm Information Security Company ('Elm') and to disclose to and share (inclusive of data pooling) that information with SIMAH, Bayan, Elm and any collection agencies authorized by the Bank, or to any other agency approved by the Saudi Central Bank ('SAMA').

(j) The Programme Administrator acknowledges and agrees that it shall abide by this declaration and the Terms and Conditions.

(k) To help in the prompt processing of this application for establishing Commercial Card Account(s), the Programme Administrator will provide the Bank with all enrollment documents and any other documents or information requested by the Bank for purposes of satisfying 'know your customer' information checks or other similar checks under all applicable laws and regulations.

(l) By completing and submitting this application, you confirm that: (i) you are authorized to sign this application, provide the declaration and authorisations herein on behalf of the Customer; (ii) you are authorized to provide the information and personal data included in this application to the Bank; and (iii) you acknowledge that information and personal data provided in this application may be processed in accordance with applicable law for the purposes of establishing, operating and administering Commercial Card Account(s).

Cardholder needs to accept to proceed

Accept

First time login: Nafath sign-on, for first time users only

Login Using National Single Sign-On

نفاذ

Login With

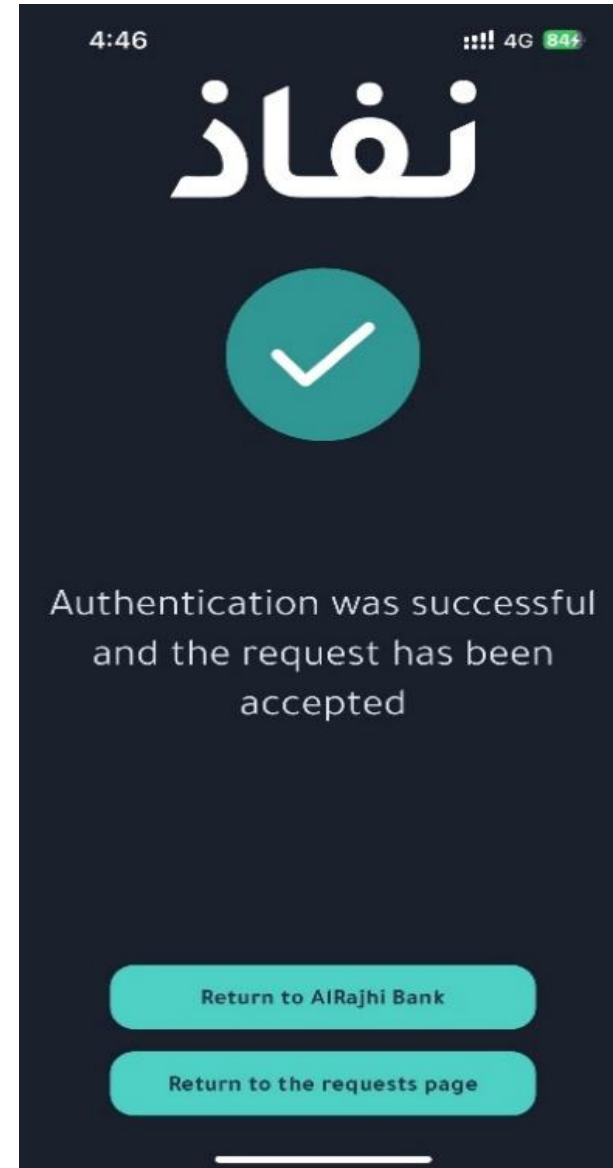
National Single Sign-On

Kindly refer to Nafath application on your mobile device and select number indicated below



Select the correct number that appears on your mobile. 94 seconds

First time login: Nafath sign-on, for first time users only



First time login: Password change

← **Change Password**

Current Password *

New Password *

Confirm Password *

- ✗ Password should be min. 8 Characters.
- ✗ Must contain at least one uppercase letter.
- ✗ Must contain at least one lowercase letter.
- ✗ Must contain at least one number.
- ✗ Must be in English
- ✗ Password and Confirm Password must be matching
- ✗ Current Password cannot be same as new password

Save

Cardholder will be prompted to change their password after completing the Nafath step

First time login: Password change

← **Change Password**

Current Password *

One time Password

Enter the code you received via SMS

01:59

Code is sent to +966544***609

1

Didn't receive the code?
Resend OTP

✓ Must be in English

✓ Password and Confirm Password must be matching

✓ Current Password cannot be same as new password

Save

New card activation

Corporate Portal
Business Portal

HomeMy ProfileReports

SV Sagar Venkatesh
Card User

Welcome, Sagar



Click here to Activate the card

Card is Pending Activation

Activate

(2) I agree to comply with the Terms and Conditions attached to the Application Form. I understand and agree that the Terms and Conditions may be amended by the Bank from time to time and a copy of the Terms and Conditions and any subsequent amendments and modifications can be found at [Terms and conditions](#).

(3) I certify that the information given in support of my application is true, complete, up-to-date and correct. I hereby agree to provide the Bank with any information that is required for establishing and/or administering Commercial Card Account(s) and my Commercial Card(s) with the Bank and I authorise the Bank to obtain and collect information as deemed necessary or in regard of me, my accounts and facilities from the Saudi Credit Bureau ("SIMAH"), Bayan Credit Bureau ("Bayan") and through Al-Elm Information Security Company ("Elm") and to disclose and share (inclusive of data pooling) that information with SIMAH, Bayan, Elm and any collection agencies authorised by the Bank or to any other agency approved by the Saudi Central Bank (SAMA).

(4) In the case of a joint and several liability by the Customer and the Cardholder, I (as a cardholder) understand, acknowledge, agree and confirm that I will be jointly and severally liable for all charges incurred on all Commercial Cards issued to me.

(5) I have read and understood the declaration made in this application. This application and all supporting documents shall constitute integral parts my application and declaration and will remain the Bank's property even if the application is declined or if the Company closes the Commercial Card Accounts with the Bank.

(6) To help in the prompt processing of the Commercial Card application, I will provide the Bank with all relevant documents (including a copy of my ID/Iqama and passport) and any other documents or information requested by the Bank for purposes of satisfying "know your customer" information checks or other similar checks under all applicable laws and regulations.

(7) I acknowledge and agree that I shall abide by this declaration and the Terms and Conditions.

Name of the cardholder:
SAGAR VENKATESH

Date:
28/07/2025

Cancel

Accept

New card activation

1. OTP

Home

My Profile

Reports

Corporate Portal

Business Portal

One time Password

Enter the code you received via SMS

01:57

Code is sent to +966544***609

|

Didn't receive the code?

Resend OTP

2. IVR Callback

Operation Successful

SV Sagar Venkatesh Card User

Welcome, Sagar



You will receive a call to confirm card activation. Please click on 'Dismiss' post confirmation over the IVR call to complete the activation process

Please set your card PIN after activating your card via IVR

Dismiss

Card Number

Expiry

Card Options

Set PIN on new card

Corporate Portal
Business Portal

HomeMy ProfileReports

SV Sagar

Welcome, Sagar

Available Card Balance

Card Number

441375*****1404

Expiry

30/04/2029

Total Card Spend

Card Options

View Credentials

Set Pin

Deactivate

Set Pin

Enter New Pin *

Repeat New Pin *

Set Pin

One time Password

Enter the code you received via SMS

01:57

Code is sent to +966544***609

1

Didn't receive the code?
Resend OTP

1. Click here to Set the PIN

2. New PIN is confirmed once OTP is completed

Set PIN on new card



Corporate Portal
Business Portal

Operation Successful

SV Sagar

Welcome, Sagar



Card Number
441375*****1404

Total Card Spend

Available Card Balance

Expiry
30/04/2029

Card Options

-  [View Credentials](#)
-  [Reset PIN](#)
-  [Deactivate](#)

Cardholder main page


Business Portal

[Home](#) [My Profile](#) [Reports](#)

Welcome, Sagar



Card Number

407226*****5926

Outstanding

Card Limit

Expiry

31/10/2031

Limit

***** SA

Card Options

View Credentials

Reset PIN

Deactivate

Close Card

Replace Card

Cardholder can view card's full credentials e.g., for online payments usage

Cardholder can apply a temporary block on the card, and later unblock to continue using the card

Cardholder can request to Cancel a card. Cancellation request will need to be approved by Super Admins

Cardholder can select this option to receive a new card (with new card numbers) e.g., plastic is damaged, card lost / fraud

Delivery Details

Address

riyadh

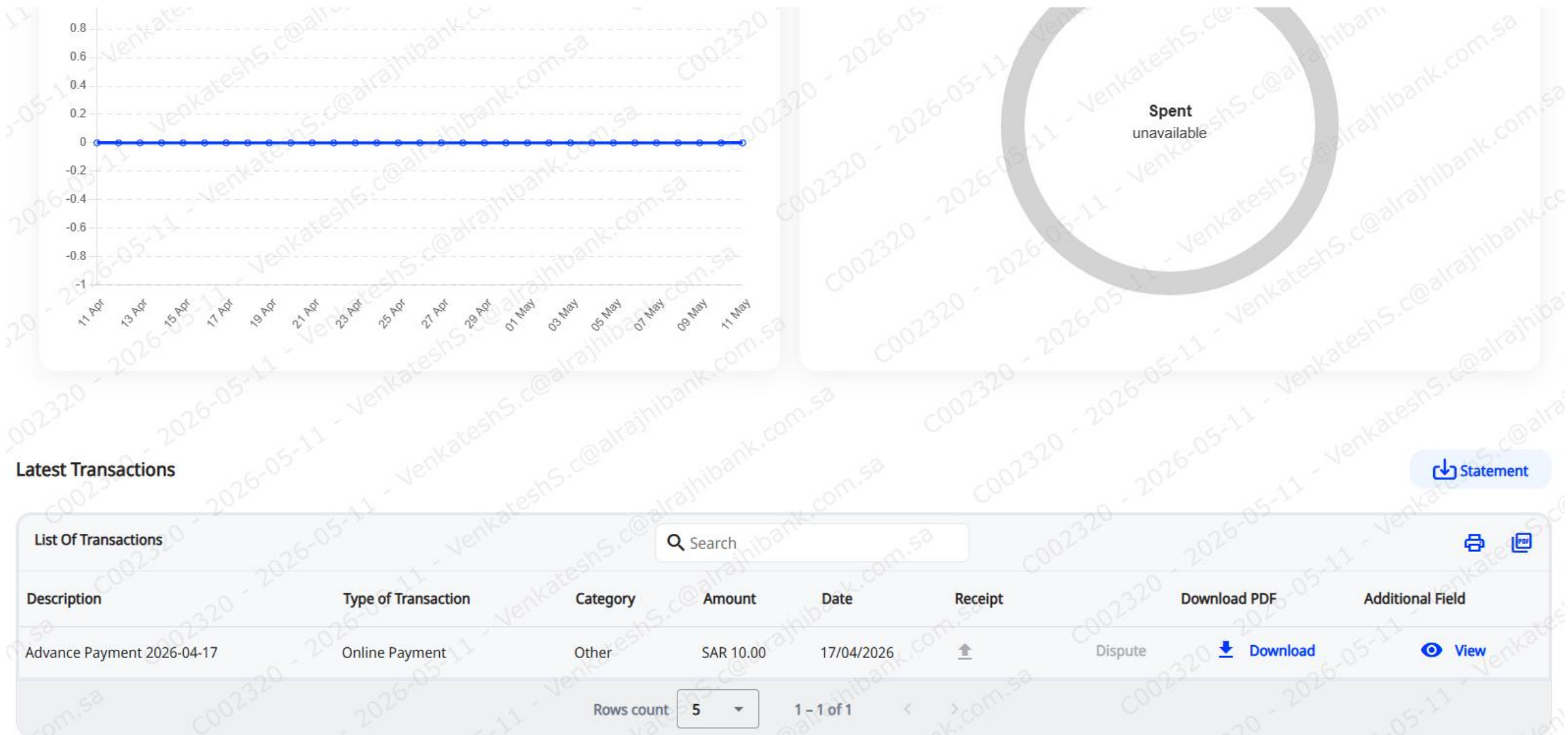
City

RIYADH

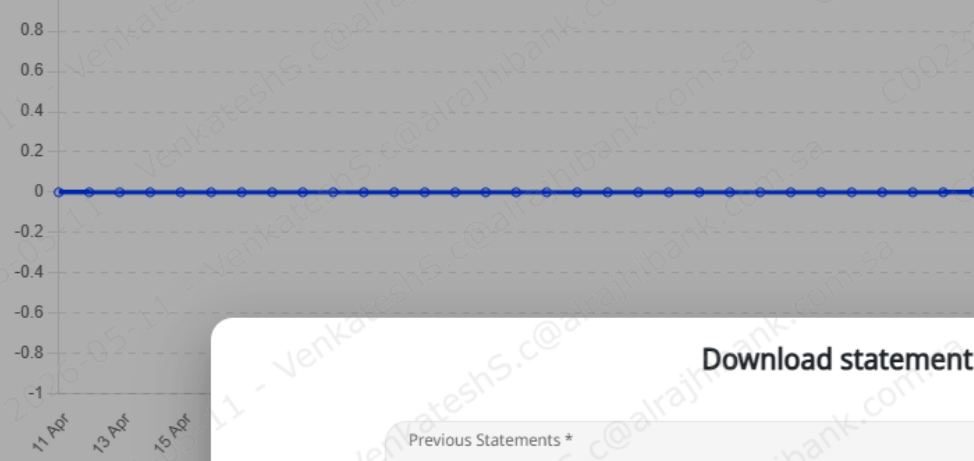
PoBox

123123

Statement download: Scroll down to the bottom of the page to Latest Transaction section



Statement download: Select the statement period with options in pdf or excel format



Spent
unavailable

Download statement

Previous Statements *
2026-04-30

Generate Excel

Generate PDF

Select the month, and generate statement in excel or pdf version

Latest Transactions

List Of Transactions

Search

Print

PDF

Description	Type of Transaction	Category	Amount	Date	Receipt	Download PDF	Additional Field
Advance Payment 2026-04-17	Online Payment	Other	SAR 10.00	17/04/2026		Download	View

Rows count

5

1 - 1 of 1

• Transactions that are not yet settled to the merchant

Statement download: Click on "Go to scheduled reports"

The screenshot displays a banking application interface. A modal window titled "Report Generated" is centered, indicating that the requested report has been generated and directing the user to check its status in the scheduled reports section. A callout box points to the "Go to schedule reports" button in the modal. The background shows a "Latest Transactions" section with a table of transactions and a "Spent" chart.

Report Generated

Your requested report has been generated, go to the scheduled reports to check its status

[Go to schedule reports](#) [No](#)

Latest Transactions

List Of Transactions

Description	Type of Transaction	Category	Amount	Date	Receipt	Download PDF	Additional Field
Advance Payment 2026-04-17	Online Payment	Other	SAR 10.00	17/04/2026		Download	View

Rows count: 5 1 - 1 of 1

• Transactions that are not yet settled to the merchant

Statement download: Click on download to retrieve the statement

Download generated reports

Statements

Reports

#	Date	Report Type	Status	Download
1	11/05/2026	Statements	Generated	Download
2	08/05/2026	Statements	Generated	Download
3	08/05/2026	Statements	Generated	Download
4	20/04/2026	Statements	Generated	Download
5	20/04/2026	Statements	Generated	Download
6	20/04/2026	Statements	Generated	Download

Statement download: Downloaded statement is in your local download folder

11 May 2026, 5:54 PM

Download generated reports

Statements

Reports

#	Date	Report Type
1	11/05/2026	Statements

Downloads

report--2026-05-11T14_54_44.296Z.pdf

Open file

BulkDirectCardIssuanceTemplate.xlsx

Open file

Card Maintenance1778502662932.xls

Removed

Card Maintenance1778502606139.xls

Removed

Sagar Venkatesh

nPilotn - Super Admin Checker

Print

Download

Card replacement: Click on "Replace"



Business Portal

[Home](#) [My Profile](#) [Reports](#)

Welcome, Sagar



Card Number
407226*****5926

Outstanding

Card Limit

Expiry
31/10/2030

Limit
***** SAR

Card Options

- [View Credentials](#)
- [Reset PIN](#)
- [Deactivate](#)
- [Close Card](#)
- [Replace Card](#)



Delivery Details

Address
riyadh

City
RIYADH

PoBox
123123

Click here to for card replacement

Card replacement: Click on "Replace"

The screenshot displays the 'AHMED GHANIM Virtual Charge Card' management page. At the top, there are 'Add Card' and 'Print Card' buttons. The main area shows a card image on the left and a 'Card Limit' section with a masked number and an eye icon on the right. A 'Card Options' sidebar on the far right lists actions: Card Control, Card Limit, Block, Close Card, and Replace. A central modal dialog asks 'Are you sure you want to replace card' and includes a warning that the action is irreversible. Below the warning is a link to 'Add Supporting Documents' and a prominent red 'Replace' button. A blue dashed callout box points to this button with the text 'Click here to proceed with replacement'. At the bottom, there is an 'Additional Fields' section and an 'Edit' button.

← AHMED GHANIM Virtual Charge Card

Add Card Print Card

Card Limit

Card Number Expiry

Are you sure you want to replace card

You cant undo this action and your existing card will be closed

↑ Add Supporting Documents

Replace

Card Options

- Card Control
- Card Limit
- Block
- Close Card
- Replace

Applied Restrictions

MCC Restriction

Additional Fields

Edit

Click here to proceed with replacement

Card replacement: Click on "Replace"

11 May 2026, 5:47 PM

SV EmkanPilotn - Super Admin Checker

← AHMED GHANIM Virtual Charge Card

Add Card Print Card



Card Limit

One time Password

Enter the code you received via SMS

01:58

Code is sent to +966544***609

□ □ □ □

Didn't receive the code?
Resend OTP

Card Options

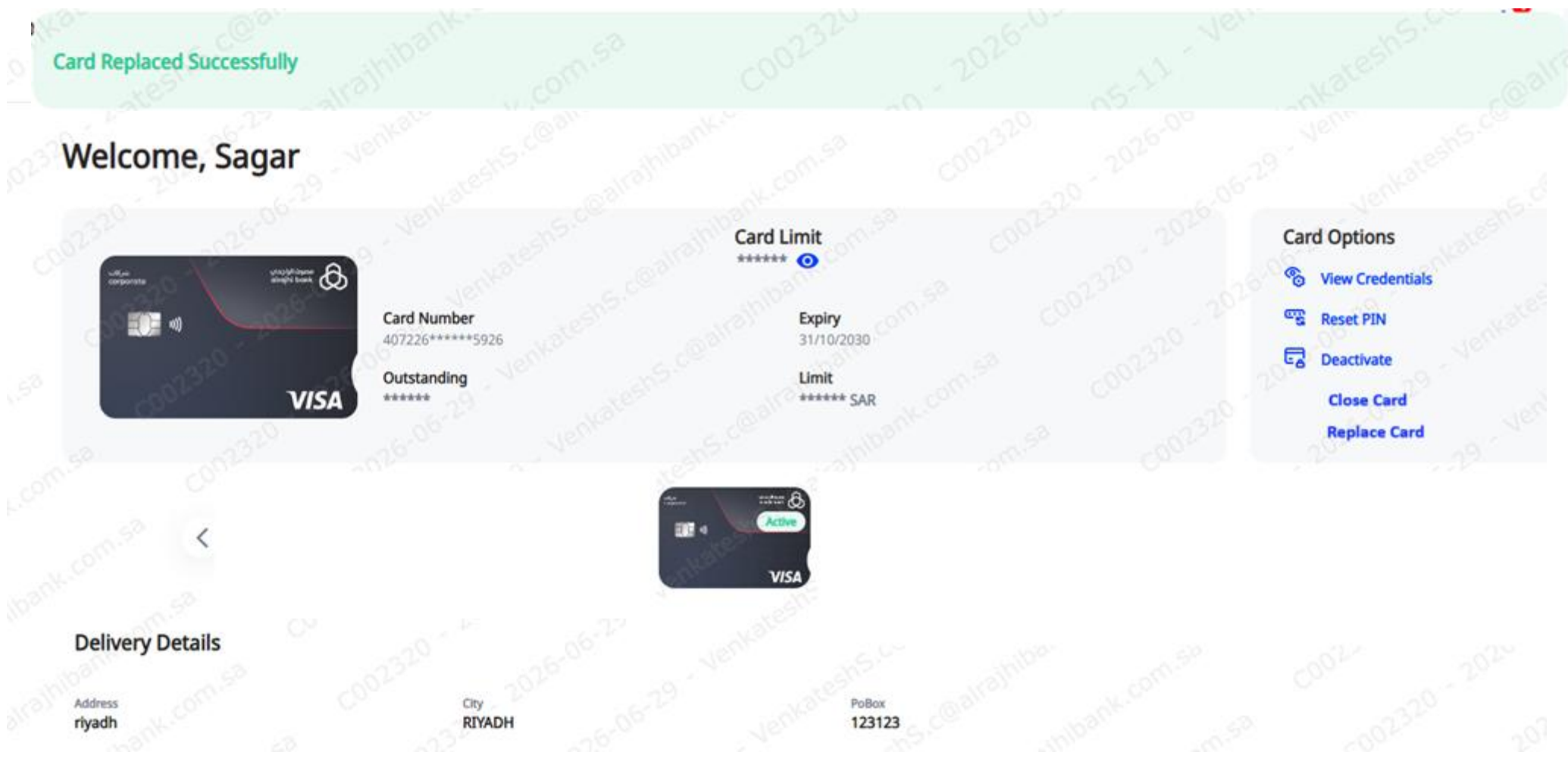
- Card Control
- Card Limit
- Block
- Close Card
- Replace**

Applied Restrictions

MCC Restriction

Additional Fields

Card replacement: Click on "Replace"



Card cancellation: Click on "Close Card"

Business Portal

Home My Profile Reports

Welcome, Sagar



Card Number
407226*****5926

Outstanding

Card Limit

Expiry
31/10/2030

Limit
***** SAR

Card Options

- View Credentials
- Reset PIN
- Deactivate
- Close Card**
- Replace Card



Active

Delivery Details

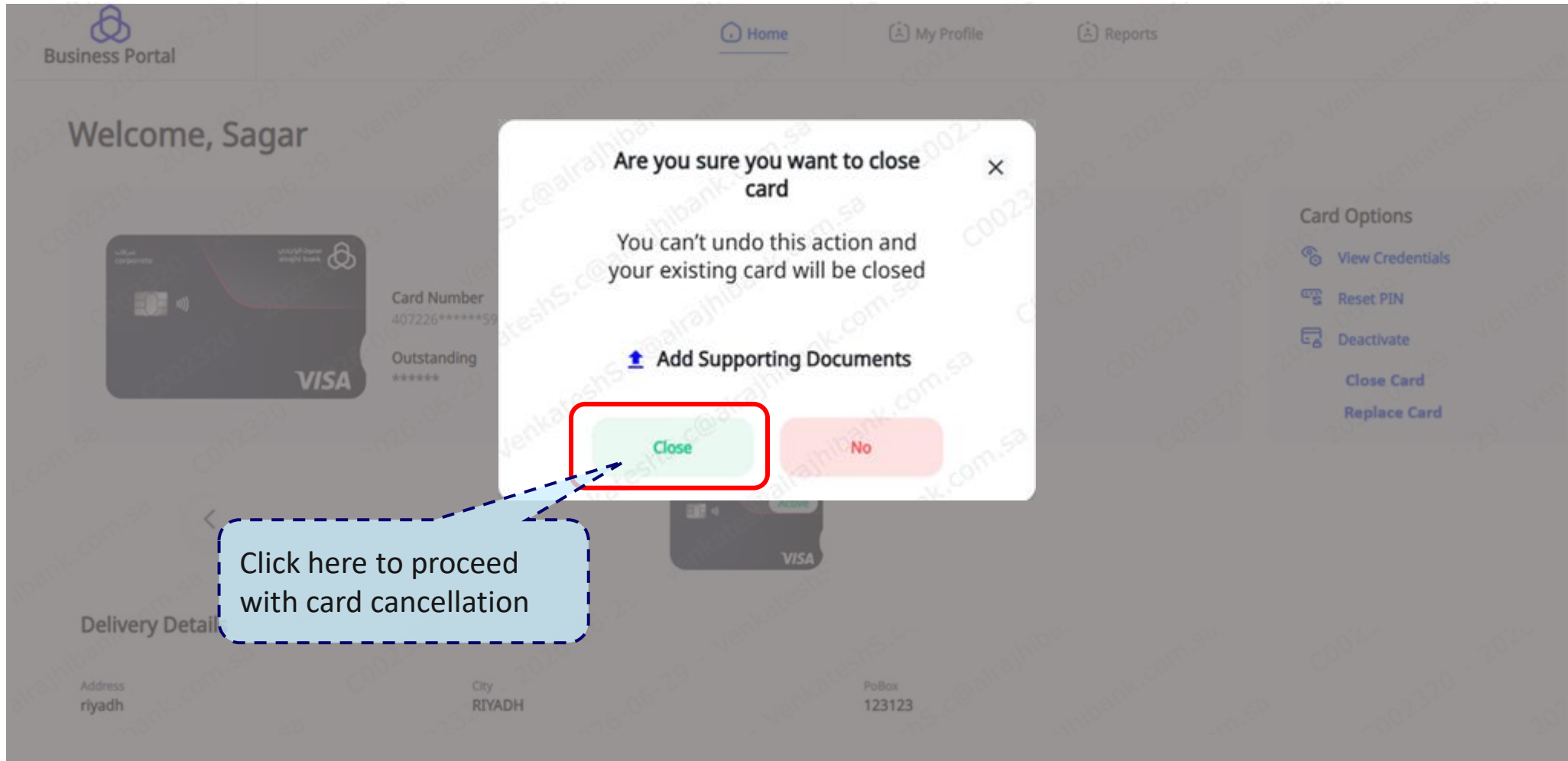
Address
riyadh

City
RIYADH

PoBox
123123

Click here to for card cancellation

Card cancellation: Click on "Close card"



Card cancellation: Click on "Close card"

Corporate Portal
Business Portal

Dashboard

My Cards

Departments

Users

Company Cards

Merchant Category Code

Direct Card Issuance

Reports

Audit Trail

Queue Request

11 May 2026, 5:43 PM

SV

EmkanPilotn - Super Admin Checker



Card closure requested successfully

Card Management

Dashboard

Thanks



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